



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

AUGUST 22, 2023, AT 5:00 p.m.

The August 22, 2023, meeting will be available via Zoom. The public may attend remotely using either:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at <https://us06web.zoom.us/j/87017846503?pwd=ekFORGt1Mm4vWXgrRFpXbUIPUFlmdz09> or Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing ncfboardcomments@ncfire.org. E-mailed comments received will be read into the record by Staff.

Location:

Fallbrook Public Utility District
990 East Mission Road
Fallbrook, CA 92028

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

Call To Order

Roll Call

Pledge Of Allegiance

Changes to the Agenda

1. Public Comment – President Acosta (pgs. 1-2)
Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Meetings – SOG – § 7.2.).

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

2. Strategic Plan Update – Chief McReynolds (pgs.3-4)
Recurring Item: Review and discuss the strategic plan.
3. Capital Improvement Plan Update – DFC MacMillan (pgs.5-6)
Recurring Item: Review and discuss the capital improvement plan.

ACTION AGENDA

Consent Items:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

4. Approve Special Board Meeting Minutes, July 27, 2023 (pgs.7-12)
Standing Item: Review and approve minutes from the July meeting as presented.
5. Review and Accept Financial Reports for July 2023 (pgs.13-22)
Standing Item: Review and accept financial reports for July as presented.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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6. Review and Approve Policies and Procedures (pgs.23-24)
 - 1) Administration – Business Management – Purchase and Sales – Disposal of Surplus Property: Guideline modifications for the disposal of surplus property.
7. Monthly Operations Activity Report (pgs.25-36)
 - Standing Item: Monthly Report demonstrating call mix, turnout time, call by unit, transports, total response times, aid received & provided, monthly inspection report, health & safety – injuries & accidents and turnover of care statistics.
8. 2023 Training Program Progress Report (pgs.37-40)
 - Recurring Item: Review and approve Training Division progress report as presented.

Action Items:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

9. Administration Building Renovation Contract Award – Chief McReynolds (pgs.41-42)
 - New Item: Consider awarding a contract to Reed Family Enterprises, Inc., the lowest most responsive bidder, for the renovation of the NCFPD Administrative building and grounds.
10. Destruction of Records - Chief McReynolds (pgs.43-44)
 - Recurring Item: Consider the destruction of listed documents in accordance with the District Records and Reports Policy, Section 224.04.
11. Letter Request Regarding Drainpipes in Fallbrook - Chief McReynolds (pgs.45-46)
 - New Item: Review and consider signing a letter of support for submittal to the County Board of Supervisors.

STANDING DISCUSSION ITEMS

All items listed under the Standing Discussion Items are presented at every meeting.

- LEGAL COUNSEL REPORT: (pgs. 47-58)

“Taking the Lead: How city officials can and should welcome disagreement” and “Civility Matters.”
- WRITTEN COMMUNICATION (pgs. 59-66)
 - Board Recognition Program
- COMMENTS/QUESTIONS (pgs. 67-68)
 - Staff:
 - Chief McReynolds
 - Other Staff
 - Board
 - Bargaining Groups
 - Public Comment



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CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present in accordance with Government Code § 54950.

- CS-1. Announcement — President Acosta: (pgs. 69-70)
➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. Conference with Labor Negotiator (Government Code §54957.6):
➤ Agency Representative: Chief McReynolds Employee Organizations: Management Group
Employees, Fallbrook Firefighters Association
(Safety Group Employees), and Miscellaneous.
- CS-3. Report From Closed Session — President Acosta

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices, [3] the Roy Noon Meeting Hall, and [4] the District's website at www.ncfireca.gov. The Agenda was also available for review at the Office of the Board Clerk, located at located at 330 S. Main Avenue, Fallbrook, CA. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the Office of the Board Clerk during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was August 17, 2023."

Board Clerk Mavis Canpinar:

Date: August 17, 2023

ADJOURNMENT

Scheduled Meetings:

The next regularly scheduled Board meeting is **Tues. Sept. 26, 2023, at 5:00 p.m.**